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13 October 1987

MEMORANDUM FOR: Chief, Administration Group
Chief, Intelligence Group
Chief, Operations Group
Chief, Science and Technology Group

INFORMATION: Comptroller
Deputy Comptroller

FROM: Chief, Analysis Group

SUBJECT: Request for Full Blueplate Articles for FY 1989
Congressional Budget Justification Book (CBJB)

1. The Comptroller has selected the Blueplate topics listed below in Attachment A for inclusion in the FY 1989 Congressional Budget Justification Book (CBJB). Please have members of your directorates prepare articles as indicated reflecting guidance provided in the following paragraphs. We have underscored the component which, from our perspective, should be the primary drafter for the item. Submissions are due to Analysis Group on 23 October 1987.

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2. Please stress to your directorates that Blueplate articles are spread throughout the formal publication that we provide to Congress to help justify our ongoing programs and illustrate how Agency initiatives support US foreign policy goals. Commonly, they are described as the "Gee Whiz" element of the formal submission. We ask, therefore, that the directorates take this opportunity to highlight their accomplishments to our congressional oversight committees, focusing their writing to fit within the "structural category" or section of the book indicated below. It is, of course, essential to show how various elements of the Agency work together to accomplish major achievements, as well to highlight how Agency officers have cooperated closely with other elements of the government on broader goals.


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3. Directorates designated as primary drafters should submit articles approximately 50 lines long (two and one-half pages double-spaced), that have been coordinated among their components. Directorates and components not designated as primary drafters should submit one to three paragraphs, coordinated throughout their directorate, that will be incorporated in the item being published. With each article please include recommendations for graphics to accompany the text. The graphics listed below are only suggestions and we solicit your views.

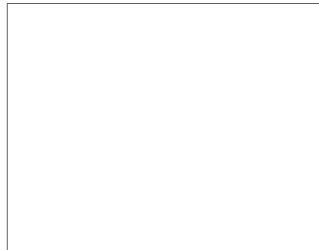
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4. Finally, you will note that some subjects may relate to Blueplate articles included in the FY 1988-89 CBJB. To help the directorates avoid drafting an article that too closely resembles one published last year, we have attached a list of the titles of last year's items as Attachment B. We will provide upon request copies of these articles as samples. 

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